

Executive Board Meeting of the North Carolina Junior Classical League

February 25, 2017 @ Riverside High School

10:00 am

**Present:**

Student Officers: Laura Schoeck, Elle Trejo, Leo Rangel, Caris Gross, Aislinn Niimi, Parker Klinck, Kate Ballard, Olivia Rostagni, Zach Litzinger

Adult Board Members: Ben Henkel, Christy Tucker, Amanda McCartney, Travis King, Melissa Lido, Lydia Schoeck, Edlyn Niimi, Tani Trejo

Guests: Graham Curtis, Pete Polonsky

**Absent:**

Student Officers: Campbell Robinson, Anna Trejo

Adult Board Members: Karen McQuaid

- I. Call to Order – Laura Schoeck at 10:11 am
- II. Reading of Minutes from January 28th Meeting
  - A. Motion made by Caris Gross to skip reading of minutes, seconded Leo Rangel, motion passes
- III. Financial Report - Karen McQuaid
  - A. Insurance company gave a quote of \$465 for State Convention
- IV. Officer Reports for the 2016-2017 Board
  - A. President - Laura Schoeck
    1. Keeping up with Remind 101
    2. February Officer Reports were sent out
    3. Will work with State Convention Coordinators for officer duties
  - B. 1st Vice President - Elle Trejo
    1. Contacted more schools
    2. Helping tally results for the Poetry Contest
  - C. 2nd Vice President - Leo Rangel
    1. Service Project – UNC Paws program
      - a. Emailed three people, but have not heard back
      - b. Will continue to reach out
    2. Plan B service project: making blankets
      - a. All we would need is fleece and scissors

- b. Do it on Friday night on Game Night
    - c. Donating fleece could get spirit points?
    - d. \$50 price limit for fleece?
  3. Working on spirit rubrics and preparing awards
    - a. Coordinators will separate schools into small and large on Friday night of Convention
- D. Parliamentarian - Caris Gross
  1. Election information is on the website and has been sent to sponsors
  2. Three people have registered so far, one person in process of registering
  3. Working on Meet the Candidates questions
  4. Will advertise the elections more at Regional Certamen
- E. Secretary - Aislinn Niimi
  1. Minutes were sent out to the Executive Board, some corrections were made, and they are now posted on the website
- F. Torch Editor - Parker Klinck
  1. Torch for Regionals is almost done, still need a few more things
  2. Paper copies of the Torch will be available at Regionals
  3. March 10<sup>th</sup> is when results for Pre-Convention copies are needed
  4. List of Pre-Convention contest results needed for State Convention Torch given to Parker Klinck
- G. Co-Historians - Kate Ballard and Olivia Rostagni
  1. Received some submissions of photos from schools
  2. Sent Parker some pictures for the Torch
  3. Getting organized and ready to put the scrapbook together
  4. Emails should be sent to sponsors when submissions have been received
- H. Publicity Officer - Campbell Robinson
  1. Absent, Laura Schoeck delivered her report
  2. Emailed state for proclamation, should be coming soon
  3. Received four publicity notebooks, and is working on grading them
- I. Technology Coordinator - Zach Litzinger
  1. Some updates were made to the Membership, Spring Convention, Certamen, and Officer Elections page
  2. Minutes from last meeting have been posted

- J. Middle School Representative - Anna Trejo
  - 1. Absent, nothing to report
- V. Coordinator Reports
  - A. Certamen - Travis King
    - 1. Working on brackets and questions
    - 2. Schedule will be sent out soon
    - 3. Lunch has been worked out
    - 4. Certamen Handbook Rules
      - a. Slow process, will continue working on it after Regionals
    - 5. Registration begins at 8 am, so officers should arrive early
    - 6. Teachers could read questions beforehand to check for errors
    - 7. Will assign officers as score/timekeepers to rooms
  - B. State Chair - Ben Henkel
    - 1. Received a message from Magister Naylor at Hoggard HS in Wilmington, who had difficulties making it to Regionals because of the long day
    - 2. Motion made by Magister Henkel to pay for half of Hoggard certamen teams' hotel expenses (food expenses not included), up to \$500, seconded by Magister King, motion passes
  - C. State Convention - Christy Tucker and Amanda McCartney
    - 1. Schedule
      - a. Still working on seminars
      - b. There is a 5K fun run at the same time as State Convention
      - c. Olympika is being split between Fetzer gym and Ehringhaus field
      - d. English Oratory has been moved to Hanes Art building
      - e. Each student will receive a packet of all the tests a
      - f. Open Certamen and Middle School Finals still conflict
      - g. We are responsible for cleaning up the gym after Closing Assembly, so all officers need to stay and help
      - h. Discussed needed props for Opening/Closing Assembly
    - 2. Academic Testing
      - a. Scantron machines are needed
      - b. Will try using Zip Grade to grade tests
        - i. Multiple people will need to help grade tests

- ii. Magistra McCartney will try it out first to make sure it is feasible
- 3. Officer Jobs at State Convention
  - a. All officers need to send Laura their schedule at State Convention by March 10<sup>th</sup>, so jobs can be assigned
  - b. Parker Klinck will order new polo shirts for officers
  - c. Magister Henkel will order name tags for officers and coordinators
- 4. Charlotte officers will be expected to help stuff envelopes, etc. before Convention
- D. Membership - Lydia Schoeck
  - 1. One large school has sent money to Magistra McQuaid, but not registration forms, so will go over with her to make sure this has not happened with other schools
  - 2. This year we have 48 chapters and 1779 members
  - 3. Last year we had 55 chapters and 1759 members
  - 4. Schools need to be assigned ID numbers
  - 5. Will have two email lists: one with more specific JCL information for schools that have registered, one with more general, promotional information for registered and prospective schools
  - 6. Sponsors could fill out a Google Form checking off which emails they would like to receive?
- VI. Nationals – Ben Henkel
  - A. Registration opens on March 1<sup>st</sup>
  - B. Will talk with Magistra McQuaid about ordering packets for male chaperone, female chaperone, and state chair
  - C. The four officers required to attend Nationals (President, Parliamentarian, 2<sup>nd</sup> VP, Historian) will receive a full packet, and other officers can apply for a half packet
  - D. A link to a Google form has been added to the Torch that students can fill out if they are attending Nationals
  - E. Spirit themes at Nationals: Art is an imitation of nature (state t-shirt day), Troy Story, Paint the Globe Purple and Gold, Sweet Home JCL
  - F. Transportation
    - 1. Planning on taking two vans to Nationals
    - 2. Will start in Durham and pass through Charlotte

3. Magister Henkel and Magister King will drive

VII. New Business

A. Constitution and Bylaw Revisions

1. Nothing to vote on
2. We discussed adding description for the duties of the adult board members, but will pass this idea onto next Parliamentarian

VIII. Future Dates

A. Regional Certamen - March 4<sup>th</sup>

1. Officers should be there at 7:45
2. Officers should stay to clean up

B. State Convention March 31<sup>st</sup> - April 1<sup>st</sup>

C. National Convention - July 24<sup>th</sup> - 28<sup>th</sup>

D. May/June Meeting – date TBD

1. Location: somewhere in Charlotte

IX. Adjournment - Laura Schoeck at 12:33 pm

A. Motion made by Aislinn Niimi, seconded by Parker Klinck, motion passes