

Executive Board Meeting of the North Carolina Junior Classical League  
September 17<sup>th</sup>, 2016 @ The University of North Carolina at Greensboro

**Members Present:**

**Student Officers:** Laura Schoeck, Caris Gross, Leo Rangel, Elle Trejo, Anna Trejo, Aislinn Niimi, Parker Klinck, Campbell Robinson, Olivia Rostagni, Kate Ballard, Zach Litzinger

**Adult Board Members:** Travis King, Karen McQuaid, Amanda McCartney, Christy Tucker, Ben Henkel, Melissa Lido, Lydia Schoeck, Edlyn Niimi, Tani Trejo

I. Call to Order - Laura Schoeck at 9:09 am

II. Reading of Minutes from June 4<sup>th</sup> Meeting

A. Motion to skip reading of minutes made by Caris Gross, seconded by Magister Henkel, motion passes

III. Swearing in of Co-Historian: Kate Ballard, Publicity Officer: Campbell Robinson, Technology Coordinator: Zach Litzinger

IV. Voting of Travis King, Certamen Chair

A. Motion made by Caris Gross to vote in Magister King, seconded by Leo Rangel, motion passes

V. Financial Report - Karen McQuaid

A. Met with attorney about non-profit status

B. Took in more money from State Convention than last year, also spent more

C. Totals from National Convention: spent more money than last year

D. Please turn in both receipts and forms for reimbursement

E. Schools that require a W-9 from NCJCL before they register will get an extension

VI. Officer Reports of the 2016-2017 Board

A. President- Laura Schoeck

1. Been working with other states to implement an inter-state certamen competition

2. Working to create a Remind 101 for NCJCLers

a. Will advertise in Torch

3. Planning to implement a progress report for the NCJCL board

B. 1<sup>st</sup> Vice President - Elle Trejo

1. Elle and Anna: Re-written and edited recruitment letters. Mrs. Schoeck will send the letters to prospective chapters

2. Wants to keep in contact with schools

3. Use Instagram and social media to reach out to schools with Latin programs

a. Face-to-face/Skype are good ways to encourage schools

4. Will try personal visits to schools with Laura

5. Add Widget to NCJCL website

C. 2<sup>nd</sup> Vice President - Leo Rangel

1. Service Project: Wants to raise money for local animal shelters

a. Would raise money by bringing animals to State Convention

b. Will contact shelters near Chapel Hill

i. A shelter that has worked with Chapel Hill would be best

c. If you have any other suggestions for service projects, please contact Leo

2. Wants to find local charity for coin wars at State

a. Coin wars will start at Fall Forum, continue at Regionals, then finish at State

b. Officers will make their own jug/carton for the coin wars and bring it to Fall Forum

D. Parliamentarian - Caris Gross

1. Sent out proposed changes to the Constitution and Bylaws

2. Officer Q&A has been sent out to the officers

3. Working on What Officer are You? Quiz (will be done by October 1<sup>st</sup>)

E. Secretary - Aislinn Niimi

1. Minutes from last meeting were posted on website

2. Took notes during Fellowships at Nationals

3. Will get minutes done by next week so they can be posted on the website

F. Torch Editor - Parker Klinck

1. Adobe In-Design is being used for the Torch this year. Using Riverside license

a. Wants to get In-Design licensed for NCJCL

G. Co-Historians - Kate Ballard and Olivia Rostagni

1. Took lots of pictures at Nationals
2. Brainstorming scrapbook themes (Roman Baths, Architecture)
3. Will continue using Google Drive for photos
4. Magistra Lido's husband can take Officer pictures at Fall Forum
  - a. Everyone will be in their officer shirts

#### H. Publicity Officer - Campbell Robinson

1. Proclamation letter will be sent to NC governor this weekend
2. Might have to send letter twice if there is a governor change

#### I. Technology Coordinator – Zach Litzinger

1. Wants everyone's email for the website
2. Wants to add Contest Results to the website
  - a. Contest Spreadsheet is very long
  - b. Will try to post State results next year
  - c. Mrs. Niimi will send Nationals Results to Zach to be posted on the website
3. Wants to have more social media activity during Convention
4. More advertisement for Officer Elections on website
  - a. Teachers need to be better informed of the chance for their students to run for office
  - b. Teachers should be informed about their duties as sponsors
5. Wants to put every issue of the Torch on the website
6. Putting Certamen questions on the website might draw more people there

#### J. Middle School Representative - Anna Trejo

- a. Did a joint report with Elle Trejo, 1<sup>st</sup> VP

### VII. Coordinator Reports

#### A. Certamen - Travis King

1. We do not have a Certamen handbook, will work on writing one
2. Will work on writing Certamen questions, would like other teachers to submit questions
  - a. Mrs. Schoeck can send a letter to teachers asking them to submit questions

b. Teachers who submit questions will be entered in a \$25 Starbucks gift card drawing to be donated by Mrs. Niimi

3. Wants to do brackets for Regionals digitally, but still also have paper copies

## B. Fall Forum

1. There was a tie for the Fall Forum Theme

a. Theme will be Copycats

2. Workshops

a. State Convention- Magistra Tucker and McCartney (for sponsors)

b. Certamen- Magister King and Aislinn Niimi

c. Spirit- Leo Rangel, Caris Gross, Elle Trejo, (Harrison Chase?)

c. Scrapbook Publicity- Parker Klinck, Kate Ballard, Campbell Robinson

d. National Convention- Magister Henkel, Olivia Rostagni, (Susanna Schoeck?)

e. JCL 101- Laura Schoeck, Zach Litzinger, Anna Trejo

f. All workshops will have two sessions

g. Powerpoints for workshops must be sent to Mr. Henkel by October 21<sup>st</sup>

h. Officers should get there 15 minutes early in order to set up tech

3. Special Events

a. Chariot Racing

b. Seminar on Ancient Sports

c. Seminar on Spoken Latin

d. Silly Olympika

4. Slideshow

a. Magistra Genung could help make the slideshow for General Assembly

5. Officers should look at the script and know what part they have

a. Magistra Tucker has an audio of the JCL song which we might be able to use

6. Registration deadline will be October 14<sup>th</sup>

a. Registration is \$15

## C. State Chair - Ben Henkel

1. Looking forward to next year's convention in Alabama

2. Will reach out to South Carolina about transportation

D. State Convention - Christy Tucker & Amanda McCartney

1. State Convention: March 31<sup>st</sup> -April 1<sup>st</sup>

2. We will have the Great Hall for Friday night and the gym Saturday

3. Pre-Convention Contest deadline: February 15<sup>th</sup>

a. Sponsors don't have to judge everything, they coordinate the judging

b. Results should be sent to Parker three weeks before State

5. Early Bird Registration Deadline: March 4<sup>th</sup>

6. Final Registration Deadline: March 17<sup>th</sup>

7. Fall Forum checks will go to Magistra McQuaid

8. Handbook Revisions:

a. Waiver forms must be turned in or else a student will not be able to participate

b. Registration Dates

i. If you don't sign up, you don't participate

c. Level of Latin at State is same as level on NLE

d. Scrapbook

i. Late pre-convention submission of scrapbook materials will be docked one place

ii. If pre-convention materials are not submitted, the scrapbook will be disqualified

e. Slogan Rubric

i. There is no rubric for slogan, the Convention Coordinators will create one

d. Sight Latin: no translation of the Latin will be provided

f. Essay

i. High School Chapters can only send 4 students, 1 per grade

ii. Middle School chapters can only send 4 students

g. Costume Contest

i. 10 points will be deducted if you exceed \$40 limit

ii. You will be disqualified if you do not turn in receipts

h. Awards

i. Divisions will be at the discretion of the Coordinators

ii. Sweepstakes points will go to the schools with the most points

iii. Middle School divisions can fluctuate between I/m/s and I/s

i. Medals and Trophies

i. Trophies will be awarded to the top three schools of each division

ii. Schools that win the Apollo, Calliope, Minerva, Mercury also get a trophy

iii. Want to move towards medals instead of trophies

iv. Medals for academic testing will be given to the top five overall winners "Best in Show"

v. Each member of the top three Certamen teams will receive medals

vii. Top delegate in Graphic Arts, Creative Arts, Academic Testing and Olympika will receive a medal

viii. Rosettes will be awarded for Skit, Scrapbook, and Publicity

ix. Ribbons will be awarded for everything else

9. Motion made by Caris Gross to adopt the proposed handbook changes, seconded by Magister Henkel, motion passes

10. When schools submit contests entries that lead to appointed offices, they should list the person who would become the officer

a. May vote on this through a Google Form

11. We may have a November Skype Meeting to discuss further changes, especially Handbook changes

E. Membership - Lydia Schoeck

a. All of the forms are updated on the website

b. Found list of all ACL members in the State

i. Teachers could look over the list and rule out some

c. Want to streamline the email list

VIII. Nationals

A. Chaperones for Nationals

1. Mrs. Niimi suggested more chaperones should be paid for. There are not enough male chaperones

a. Magister Henkel said when there is more than 12 students per chaperone the students will be chaperoned by someone from another state

## IX. New Business

### A. Constitution and Bylaw revisions

1. Deadline for voting was missed, so changes were discussed and will be voted on next meeting

2. Proposed changes:

a. Two minor changes in wording from his to his/her in the Constitution (Article IV, Section 3 and Article V, Section 6, Part B)

b. Change to Article V, Section 4, Part F that would remove the restrictions on how many students from a single school could run for office after the State of Emergency

c. Change to Article V, Section 5, Part A that would ban campaigning until after the General Assembly on Friday at State Convention

d. Change to Article VI that would pay the full registration for Nationals for all officers

e. Change to Article VI, Sections A, C, D that would require the President, 2<sup>nd</sup> VP, and Parliamentarian to attend Nationals. Their full packet would be paid for.

f. Change to Article VI, Sections B, E, F, G, I, J that would highly recommend but not require the 1<sup>st</sup> VP, Secretary, Torch Editor, MS Rep, Publicity Chair, and Technology Coordinator to attend Nationals. A half packet would be paid for them.

g. Change to Article VI, Section H that would provide a full packet to one Historian, even if there are Co-Historians. In the case of Co-Historians, each would receive a half packet.

## X. Future Dates

A. Fall Forum – Oct. 29<sup>th</sup>

B. Regionals – Mar 4<sup>th</sup>

C. State Convention – Mar 31<sup>st</sup>- Apr 1<sup>st</sup>

D. January Meeting at Queen's Grant HS – Jan 7<sup>th</sup>

E. February Meeting at Riverside HS -Feb 25<sup>th</sup>

XI. Possible EB Skype Call in November

A. Could deal with minutia for State Convention

B. Won't be an official board meeting

XII. Adjournment – Laura Schoeck at 1:04 pm

A. Motion made by Caris Gross, seconded by Magister Henkel, motion passes